

Faculty Handbook

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Disclaimer and Notice

Saint Mary's College of California

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Disclaimer Regarding The Mention of Contingent Faculty in this Handbook

The recently negotiated **Collective Bargaining Agreement** governs the employment conditions of the contingent faculty. No mention of contingent faculty in this document can be construed to hinder or conflict with the Collective Bargaining Agreement. However, because the language in the faculty handbook connects tenure track and contingent faculty, we must make detailed changes carefully. Since the Senate is not in session over the summer and the contract was finalized at the end of the academic year, those changes will be made by a senate task force in the fall 2016 semester by a senate task force, and will be placed in the on-line version when complete. Hard-copy changes will appear in the 2017 version.

Notice of Handbook Applicability

The information given in this Faculty Handbook of Saint Mary's College of California is accurate as of July 2016, with the exception noted in the contingent faculty disclaimer on the previous page.

This is the *Faculty Handbook* referred to in the Faculty Letters of Appointment. To the extent that there is a conflict between the contents of the *Faculty Handbook* and those of any other faculty manuals or handbooks, including but not limited to the Schools of Education and the Graduate Business Program, this *Faculty Handbook* takes precedence. When a faculty member has been authorized to act in an administrative capacity (such as President, Provost, Vice Provost, Dean, Department Chair/Program Director), to the extent that the person's job responsibilities are not pedagogical but administrative and supervisory, the relevant portions of the *Staff Handbook* apply and take precedence.

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